

Notification of Oilseed Assessment Requirements to First Purchasers of Oilseeds in Oklahoma

Under the provisions of the Oklahoma Oilseed Resources Act, 2 O.S. § 18-270 *et seq.*, the Oklahoma Oilseed Commission has been elected and organized. This Commission has been authorized to establish an assessment for oilseeds marketed by oilseed producers in the state of Oklahoma and sold or handled through commercial channels. The fee shall be assessed and imposed upon the oilseed producer at the time of sale and shall be collected and remitted by the first purchaser to the Commission.

As a potential first purchaser of oilseeds, this letter serves as your notification of the duty to collect the assessment. Specific details and procedures to be followed for the **2012** crop year are:

1. The oilseed assessment commenced on May 15, 2010 and will continue until further notice.
2. The oilseed assessment for canola is one-half of one percent (0.5%) of the value of the oilseed purchased (i.e. \$0.50 per \$100).
3. The oilseed assessment for sunflowers purchased primarily for use in the oil market is one-half of one percent (0.5%) of the value of the oilseed purchased (i.e. \$0.50 per \$100).
4. The amount of the assessment shall be clearly shown on the sales invoice or other document evidencing the transaction.
5. A copy of the sales invoice or other document evidencing the transaction including the oilseed assessment amount shall be provided to the oilseed producer.
6. Assessments collected shall be submitted to the Commission along with a completed report using the format provided on Enclosure (1) no later than the fifteenth of each calendar quarter (January 15, April 15, July 15, October 15).
7. Failure to submit the remittance and report shall result in the Commission taking further actions authorized by the Oklahoma Oilseed Resources Act including a five percent (5%) penalty on the computed collection amount.
8. At any time, the Oklahoma Department of Agriculture, Food, and Forestry may request an audit of your records to determine whether the collection and proper disposition of the collected assessment were made.
9. You shall retain any records or reports relating to the collection of the oilseed assessment for at least three (3) years.

Individual producers subject to the oilseed assessment may request a refund of fees so assessed, within sixty (60) days following the collection of the fee. Any oilseed producer desiring a refund must contact the Commission Chairman for complete refund application procedures at the address listed below.

Brent A. Rendel

Brent A. Rendel
Chair, Oklahoma Oilseed Commission
6504 S 600 Rd
Miami, OK 74354-4598

Phone: 918-533-4081
e-mail: okiefarmer@yahoo.com

Oklahoma Oilseed Assessment Quarterly First Purchaser Report

The following is required information:

Date: _____

Purchaser Name: _____

Purchaser Address: _____

Contact Name / Phone: _____

IMPORTANT: If you purchased both Canola and Sunflowers (for oilseed) during the reporting period, submit separate oilseed assessment checks and reports for each crop.

Oilseed crop for this report (circle one): Canola Sunflower

Report and fees collected for (check one): January 1st – March 31st (due NLT April 15th)
 April 1st – June 30th (due NLT July 15th)
 July 1st – September 30th (due NLT October 15th)
 October 1st – December 31st (due NLT January 15th)

Assessment Fees amount for this report: \$ _____

Total oilseed purchased for this report: _____ cwt

The information contained in this report is certified to be true and correct to the best of our knowledge. It is understood that failure to submit this report and the remittance of the full oilseed assessment as required by the Oklahoma Oilseed Resources Act by the due date may result in additional penalties as determined by the Oklahoma Oilseed Commission.

Signed: _____

Submit your assessment check payable to the Oklahoma Oilseed Commission along with a signed copy of this assessment report to:

Oklahoma Oilseed Commission

Attn: Ron Sholar, Executive Director

PO Box 2106

Stillwater, OK 74076

405-780-0113